

CELock Frequently Asked Questions



What is CELock?

CELock is a cellphone application that allows conference attendees to track their continuing education units (CEUs) during the Michigan Autism Conference.

Where can I download CELock?

CELock is available for download on Android and IOS devices. Scan the QR code below.

- **IOS Users:** Scan the QR code” below by opening up your camera and pointing it at the QR code.
- **Android Users:** Scan the QR code below. *You may need to download a QR scanner from the Google Play Store to scan the code.*



- Alternatively, for Android users, type this link (<https://bit.ly/2Pq7Gde>) into your web browser to download the app.
- For IOS users, open the App Store and type in “CELock” in the search bar.

How do I use CELock?

1. Create an account and log in:
 - To create an account, open the app and click “Login” on the home tab.
 - You can login using your Facebook or Google account OR create your own login by click on “Sign up Now” on the bottom of the page.
 - If you choose to create a login, we encourage you to use the same email address that you used to register for the conference.
2. Checking in/out of talks
 - a. Open the app and click “check in” on the home page. Enter in the 4-digit code displayed on the projected screen OR on signs displayed around the room.
 - b. To check out at the end of the talk, click “check out” on the home page and enter the 4-digit check out code displayed on the projected screen or on signs around the room.
3. Feedback:
 - a. If you are using CELock, all feedback will be solicited via the app after you check out of each talk. You can choose to skip feedback and enter it at a later date.
Please note: feedback is required to earn BACB and APA CEUs.

How do I purchase a CEU package?

Please see a committee member at the CEU table (located next to registration) to purchase CEU packages (APA, BACB, SCECH, Social Work and WMU) or a certificate of attendance.

If you are unsure if you have paid for a CEU package when you registered for the conference, see someone at registration.

Please note: you can pay for CEUs at any time during the conference. Payment for CEUs will not be accepted post-conference.

What happens if I am having trouble connecting to the internet?

That's ok! You only need an internet connection to initially download the app from the app store. Once the app is downloaded, you can use the full functions offline.